

- Please use Elation Passport Login information as the primary mode of contact with the office. We are very available and responsive through the portal platform and that's the best way to reach us!
- Telemedicine Appointments: The charge for your appointment will be assessed to the authorized payment method on file the morning of your appointment date.
- If you could please check with your pharmacy to ensure you don't have any refills available on your prescription prior to contacting us to request medications.

We typically aim to send enough refills at your appointments to last until your next appointment.

- Please be sure to book your follow up appointment a minimum of several weeks ahead of time to ensure availability for your appointment.
- There is a **\$5 charge** for each stimulant prescription sent in between appointments. This is due to the high volume of requests that Dr. Toutouchi must process and she is the only person able to send these prescriptions. Thank you for your understanding!
- If in the event you are not able to get an appointment scheduled at the time you are due for an appointment we are happy to send you a temporary supply of medications to last until your appointment.

There is a **\$15 charge** per partial prescription that is sent if you are overdue for a follow up appointment. We send these partial prescriptions to ensure that you have enough medication to last until you can be seen.